

**Larry Majeski Bursary**  
**To attend the Mountain Refresher Municipal Administration Leadership Workshop**

**Provided by the Society of Local Government Managers (SLGM)**

**1.0 Preamble**

- 1.1 The purpose of the Local Government Bursary is to provide assistance to needy local government managers who may wish to enroll in the Mountain Refresher Administration Leadership Workshop. The applicant does not have to be a member of the SLGM.
- 1.2 Funding for the Bursary is provided through the SLGM.

**2.0 Program Details**

- 2.1 SLGM funding for the Bursary program commenced in January 2013.
- 2.2 The SLGM Board will annually budget \$9,600 for the Bursary.
- 2.3 Eight bursaries in the amount of \$1,200 may be considered each year by the Board. The bursaries will be awarded on the completion of the workshop and the submission of receipts.
- 2.4 The Bursaries will cover the registration fee of the two and a half day workshop with the balance available for hotel expenses (room and food not provided by the workshop) and based on receipts.
- 2.5 Applications for the bursary shall be received by the Registrar no later than February 28<sup>th</sup> of each year.
- 2.6 Applications will be reviewed and awarded by the Board within thirty (30) days of the deadline.
- 2.7 In the event that no bursary is awarded in whole or in part, the remaining funds will not be carried forward to the next year.

**3.0 Eligibility**

- 3.1 A Local Government Manager who successfully demonstrates a need for the Bursary will be considered for the Bursary.
- 3.2 Applicants must be a resident of Alberta and working in an Alberta Municipality
- 3.3 Only one application per municipality will be considered/awarded.
- 3.4 Priority will be given to first time MAL Workshop attendees.
- 3.5 The successful applicant will attend the entire workshop including the Awards Banquet where bursary winners will be recognized.

**4.0 Application**

- 4.1 Applications must be submitted on the Bursary Application form.
- 4.2 The applicant must provide the following information:
  - a) Name and Municipality
  - b) Present Position
  - c) Major Job Duties
  - d) Cost of the course / program
  - e) How the course / program will benefit your practice of Local Government Management
  - f) Statement of Need for the Bursary
  - g) Letter of support from the applicant's employer

**Larry Majeski Bursary - Application**  
**Provided by the Society of Local Government Managers**  
**To attend the Mountain Refresher Municipal Administration Leadership Workshop**

Name: \_\_\_\_\_

Municipality: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: Office \_\_\_\_\_ Fax: \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Cost of the Course /Program applied for: \_\_\_\_\_

Present Position: \_\_\_\_\_

Major Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of how the Course will benefit you as a Local Government Manager: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Completed applications must be submitted **PRIOR TO February 28<sup>th</sup>, 2018**  
For funding for 2018 Municipal Administration Leadership Workshop.

Linda Davies, CLGM, Executive Director / Registrar  
Society of Local Government Managers  
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**The applicant is not required to be a member of the SLGM.**